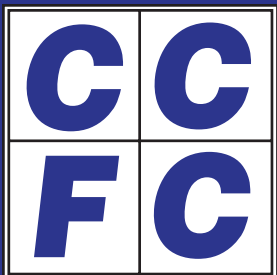


Exhibitor & Sponsor Prospectus



Community College Facility Coalition
26th Annual Conference

November 11-13, 2019 • Sacramento, CA

Hyatt Regency Sacramento & Sheraton Grand Sacramento Hotel

Why Participate?

Dear Future Exhibitor:

The Community College Facility Coalition (CCFC) Annual Conference is your opportunity to enhance your company's visibility and reach a wide variety of community college district professionals by becoming a trade show exhibitor or event sponsor.

Attendees represent a cross-section of administrators and decision-makers, including college chancellors and presidents, chief business officials, and facilities directors, representing over 70% of all statewide community college districts. Only CCFC provides this networking opportunity!

Over 500 participants gather at the Hyatt Regency and Sheraton Grand in Sacramento, California for outstanding educational sessions, valuable marketing and networking opportunities.

Why participate?

- ▶ Promote your products and services and develop brand awareness;
- ▶ Network with new and existing clients, customers and decision-makers;
- ▶ Eight (8) hours of exhibit time;
- ▶ Support California's community colleges;
- ▶ Company profile listing in the printed Conference Program, an on-going resource;
- ▶ Early Bird access to book a space for the following year's show at discounted rates.

Join us at CCFC's 26th Annual Conference by either completing the enclosed application and returning it with payment, or completing the Online Trade Show Application at <http://www.caccfc.org/events.html>. We look forward to working with you!

Sincerely,
CCFC Board of Directors

Exhibitor Rules & Regulations

Applications received by mail, e-mail, fax or online imply that you have read and understood the Exhibitor Information and agree to the terms therein.

Location

Hyatt Regency Sacramento, 1209 L Street, Sacramento, CA 95814

Eligibility

Firms may be members or non-members of CCFC to exhibit.

Fees

Exhibit spaces are \$1,900.

Non-members add an additional \$500 premium.

A link to your company's website on the CCFC event page is \$100 (six months listing until February 2020).

Target Audience

The conference attendees represent a cross-section of community college administrators and decision-makers, including college chancellors and presidents, chief business officials, and facilities directors.

Included in the Booth Fee

- 8' deep x 10' wide Exhibit Space
- Standard Booth Sign
- 6' Draped Table (1)
- Chairs (2)
- Electricity (500 watt)
- Listing in printed Conference Program
- Standard Pipe and Drape
- 2 Complimentary Exhibit-Only Badges per booth space purchased
- 1 Complimentary List of Conference Attendees in Electronic Format

Not Included in the Fee**

- Attendance to any other part of the Conference besides the Trade Show
- Janitorial Service
- Installation of Displays
- Furnishings
- Carpeting
- Material Handling Freight
- Wi-Fi

** This is only a partial list of items not included. All items that must be purchased separately are in the Exhibitor Service Kit provided by the general services contractor STL, Ltd.

Booth Assignments

Every attempt will be made to assign the booths that are requested; however, if the requested space is already assigned, CCFC will assign space based on number of booths purchased, proximity of competitor firms' booths and the date of receipt of the Exhibit Application and payment. CCFC reserves the right to modify the exhibit floor layout.

Booth Payment

The total booth rental charge is due with a completed Exhibit Application. Payments (check, money order, or credit card) and other communications should be sent to: CCFC, 1303 J Street, Suite 520, Sacramento, CA 95814. Exhibitors are not permitted to occupy assigned space until all booth costs are paid in full.

Installation & Dismantling

Installation of regular exhibits begins at 1 p.m. on Monday, November 11, 2019, and must be completed by 5 pm. Exhibits will be open from 9 am to 6 pm on Tuesday, November 12, 2019. Breakdown is from 6 pm to 8 pm. Exhibitors found moving out prior to 6 pm will be charged a \$500 penalty. No Exceptions. All exhibitor materials must be out of the exhibit hall by 8 pm on Tuesday, November 12, 2019. No packing materials or equipment are to be left in the exhibit hall following installation of the exhibit or brought into or removed from the exhibit space during exhibit hours.

Booth Equipment & Services

STL, Ltd. is the official general service contractor for CCFC. Login information to our Online Exhibitor Service Kit will be emailed to each exhibitor by STL, Ltd. If you have questions, please contact STL at (916) 447-5000.

Facilities & Display Information

Booths are 8' deep x 10' wide (see the exhibit hall map on insert) and are equipped with standard framing materials, 8' high flameproof drapery back wall and 3' high side dividers. Each exhibitor receives a 1' x 3' identification sign indicating the company name and booth number.

Each Exhibitor receives a free listing on the "Conference Information" page on the CCFC website and a listing in the Conference materials. The listing will be added upon receipt of booth payment and listing authorization on the application. The free listing will continue until February 2020 and can be upgraded to a hyper-link to the exhibitor's website for an additional \$100.

Each exhibitor is entitled to a reasonable sight line from the aisle, regardless of the number of booth spaces purchased. Exhibit displays shall not exceed 8' in height in the back and shall not exceed 4' in height beyond 3' from the back wall. If your display does not meet these specifications, contact CCFC for approval of any exceptions. Pop-up banners are not allowed to be displayed on table tops.

Exhibit signs, materials or displays are limited to the assigned space and shall not be located in any public space or elsewhere in the meeting facility. All exhibits and demonstrations are to be within the bounds of the assigned exhibit space and shall not interfere with aisle space or be outside of the exhibit hall.

Exposed, unfinished sides of exhibit backgrounds must be draped or covered to present an attractive appearance. Back walls shall be 8' high, and sidewalls shall be 4' maximum height. No part of an exhibit or its signage may be nailed, taped or otherwise attached to columns, walls, doors or floors in such a manner as to deface, damage or destroy them. If the premises of the facility are defaced, damaged or otherwise destroyed by the exhibitor, its agent or representatives, the exhibitor will be liable to the facility for the amount necessary for restoration to its previous condition.

All exhibit material must be flame-proofed and fire resistant to conform to local fire ordinances and regulations and insurance carriers.

All aisles and exits shall be kept clear at all times. Fire extinguisher equipment shall not be covered or obstructed in any manner.

CCFC provides for cleaning of the aisles and common areas. Exhibitors must maintain their assigned spaces in good order.

Important Dates and Deadlines:

August 12, 2019

Last day to cancel booth space
NO REFUNDS AFTER THIS DATE

September 13, 2019

Deadline to receive application, company bio and logo for inclusion in the printed program and other conference materials.

November 11, 2019

Exhibitor Move-In, 1 p.m. - 5 p.m.
Networking Dinner at the Hyatt, 5 p.m. - 6:30 p.m.
(separate fee; not included with exhibit space)

November 12, 2019

Trade Show Open, 9 a.m. - 6 p.m. (closed for lunch)
Exhibitor Move-Out, 6 p.m. - 8 p.m.

Exhibitor Rules & Regulations

Shipping & Material Handling

The Hyatt Regency Sacramento has no facilities for the receiving and handling of advance shipments. STL, Ltd. will store your freight for up to thirty days prior to the CCFC Annual Conference and deliver your freight to your booth space to be ready for your arrival. Please refer to the Exhibitor Service Kit for rate information and to order the service. Late shipments that must go directly to the hotel must still be consigned to STL for unloading. All shipping information will be included in the Service Kit. Exhibitors who are bringing their own materials, and can unload without assistance, may do so during scheduled exhibitor move-in only. **There is no loading dock available for exhibitor use at the Hyatt Regency and materials must be brought in through the main hotel entrance. We strongly encourage use of STL's services for your shipments.**

Rules & Regulations

Each exhibitor is bound by the CCFC Exhibit Rules and Regulations contained in this prospectus. By submittal of a trade show application, each exhibitor agrees to the rules and regulations. CCFC reserves the right to decline or prohibit any exhibit or part thereof which, in its opinion, is not in keeping with the character and spirit of the Exhibit Contract. CCFC reserves the right to expel or refuse admittance to any representative of the exhibit whose conduct is, in its opinion, not in keeping with the character and the spirit of CCFC.

Exhibitors may not assign or sublet any portion of their booth(s), nor may they display or advertise goods or services other than those provided by them in the regular course of their business.

Sale or Distribution of Merchandise

Exhibitors may show, display, discuss, explain, or demonstrate items or services in their exhibit space only. Orders for merchandise may be taken; however, no sales (cash or credit card) are permitted.

Prohibited Activities

No interviews, demonstration, solicitation or distribution of literature will be permitted except in the exhibitor's space. Samples or souvenirs may not be sold, and only those which relate directly to merchandise in the exhibitor's booth may be distributed. No sideshows, raffles or lotteries which distract from the dignity of the exposition may be held. Exhibitors may not solicit attendees at any time other than the trade show. Violators may be asked to leave the show and will forfeit the right to exhibit at future shows.

Exhibitor Staffing Regulations

Exhibits must be staffed at all times during posted exhibit hours. CCFC assumes no responsibility for exhibit space during set-up and dismantling.

Exhibitors can pick up name badges on site during move-in. Exhibitors receive two complimentary Exhibit Hall Only badges with each booth purchased. If more than two people will be staffing the booth during the conference, additional Exhibit Hall Only badges must be purchased. The fee for advanced purchase is \$75, and badges purchased afterward or onsite are \$100. A link to register your booth staff will be emailed to all exhibitors.

Only employees or contracted staff of the company purchasing booth space may be registered as exhibitors. Badges will be issued only to personnel staffing the booth. Badges must be worn at all times while exhibitor personnel are in the exhibit area.

False certification of individuals as exhibitor representatives, misuse of exhibitor badges or any other method or device used to assist unauthorized persons to gain entry to the exhibit floor will be cause for expelling the violator from the floor without obligation on the part of CCFC whatsoever.

Each exhibitor must identify one authorized representative to be responsible for the exhibit for the duration of the trade show. A preconference contact person must also be identified.

Delayed Occupancy

Space not occupied by 9 a.m. on Tuesday, November 12, 2019 will be forfeited and the space will be reassigned by CCFC without refund.

Security

Overnight security service will be provided by CCFC in the exhibit area for Monday night only. CCFC assumes no liability for providing said service. Any irregularities noted by an exhibitor are to be reported to CCFC Staff.

Liability

CCFC, its officers, directors, members, agents and all organizations and individuals who are employed by CCFC in conjunction with the Conference shall not be responsible and shall be held harmless for any loss or injury resulting from accident, fire, theft or any cause whatsoever, including, but not exclusively, accident or injury to exhibitors' property, manufacturers' demonstration participants, their employees, agents, guests, the public and others, during or subsequent to the CCFC periods covered by the Exhibit Contract/Application.

Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify and hold harmless CCFC, the Hyatt Regency Sacramento, STL, Ltd., their officers, employees and agents against all claims, losses and damages to persons and property, governmental charges of fines and attorneys' fees arising out of or caused by exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or part thereof, including outside exhibition areas.

In addition, exhibitor acknowledges that CCFC, the Hyatt Regency Sacramento, STL, Ltd., its officers, employees and agents do not maintain insurance covering exhibitor's property. Exhibitors are required to obtain business interruption and property damage insurance covering such losses by exhibitors. CCFC, the Hyatt Regency Sacramento, and STL, Ltd., are not responsible for obtaining insurance.

Each exhibitor is responsible for any and all damage to the exhibit area and for any and all claims and demands made in regards to an injury, death or damage to property incurred in or upon the assigned space.

Exhibitors must have their own certificate of insurance.

Insurance

The exhibitors, their independent contractors, and their agents of every kind agree to obtain a certificate of insurance to CCFC for the following insurance coverage during the dates of the CCFC conference (including move-in and move-out days):

(a) Comprehensive general liability coverage including protective and contractual liability coverage of a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate and \$1,000,000 per incident for fire damage. Such coverage shall extend to the acts and omissions of exhibitor, its employees, and servants, independent contractors, and agents of every kind; (b) employer liability insurance with minimum limits of \$1,000,000 per accident; (c) workers' compensation/occupational disease coverage in full compliance with federal and state laws; (d) comprehensive general automobile liability insurance covering owned, non-owned, and hired vehicles, including loading/unloading hazards with bodily injury limits of a minimum of \$1,000,000 per incident. CCFC must be listed as the Certificate Holder and the Hyatt Regency Sacramento and CCFC shall both be named as additional insureds on all such insurance. Claims made policies are not acceptable. Such policies may not be cancelled without 30 days' notice to CCFC and the Hyatt Regency Sacramento. The exhibitor will be required to furnish proof of coverage to CCFC by means of a Certificate of Insurance (COI).

Booth Cancellations

All cancellations for confirmed booths must be received in writing. You may email your cancellation notice to akerstner@m-w-h.com or on company letterhead mailed to CCFC at 1303 J Street, Suite 520, Sacramento, CA 95814. No refunds will be made after booth assignment if booth(s) remains unsold. Full refunds are available (less a \$500 administrative fee) if the booth is resold prior to August 12, 2019. No refunds will be made after August 12, 2019.

Conference Cancellation

Should any contingency prevent the holding of the CCFC Conference, CCFC will not be held liable for any expenses (other than the exhibit fee) incurred by the exhibitor; however, exhibit space fees will be refunded.

Exhibitor Rules & Regulations

Exceptions

You must have all exceptions to the rules and regulations of this prospectus granted in writing by CCFC before September 1, 2019.

Food/Beverage

The Hyatt Regency retains the exclusive right to provide, control and maintain all food and beverage services within the exhibit hall. **Please note that no food or beverages of any kind, (including bottled water, homemade items and unwrapped candies – only snack sized candies are allowed) may be brought into the exhibit hall by any exhibitor.** The provision of alcoholic or non-alcoholic beverages, snacks or treats are included under these exclusive rights. All food and beverage samples brought into these premises must have the approval of and/or be coordinated with the Hyatt Regency in writing prior to the event and adhere to any guidelines. For more information, please contact the Hyatt directly at (916) 443-1234.

Volume

Any exhibit producing sound at a volume that is objectionable to other exhibitors will be asked to lower the volume. If this cannot be done to the satisfaction of all, sound production will have to cease.

Music

The playing of live or prerecorded music in your booth may require an individual licensing agreement signed by a representative of your company with either BMI, ASCAP (musical licensing associations), or both. Call either association to check on your particular liability.

Consent to Photograph and Use Images

It is understood that CCFC has permission to take and use images of the exhibit hall/exhibit booth/exhibitors' likeness in photographs, video recordings or electronic images in any and all of its publications, including website entries, without payment or any other consideration. These materials will become the property of the organization and may be edited, altered, copied, exhibited, published or distributed for purposes of publicizing the organization's programs or for any other lawful purpose. No inspection or approval of the finished product, including written or electronic copy, will take place.

Participant Materials

Exhibitors may not nail, staple, tack or otherwise affix anything to the ceilings, walls, painted surfaces, fire sprinklers, columns, or windows. No balloons, glitter or confetti are allowed in the exhibit hall or booths. Any banners or signs must be professionally made. Hand-made signs are not permitted. All equipment must comply with federal, state and local electrical codes, and must be UL-approved.

Sell Outs

It is possible that the number of requests for booth spaces will exceed available space. There are fewer booth spaces than there are Associate Members. If space runs out and you have submitted a payment, you may be placed on a waiting list or your payment may be returned. You will be notified if this happens.

Door Prizes

Each exhibitor will be responsible for conducting their own drawings in their booths and informing CCFC staff of the winners via the form in your exhibitor packet (provided at check-in).

Conference Attendee Lists

Exhibitors will receive a complimentary electronic list of attendees one week prior to the conference. A final attendee list will be sent after the conference. Due to privacy restrictions, CCFC does not provide email, address or phone information. You are encouraged to contract lead retrieval services with the official CCFC provider. An invitation will be distributed to all registered exhibitors when that information becomes available.

Hospitality Suites

As a courtesy to our attendees, Associate Members (including exhibitors and sponsors) may NOT host hospitality suites or other social functions during the following times:

Monday, November 11 from 5 p.m. - 7 p.m.

Tuesday, November 12 from 9 a.m. - 6 p.m.

Associate Members are responsible for coordinating any hospitality suites or other social functions, and CCFC does NOT endorse or advertise such events. Please contact the Hyatt Regency at (916) 443-1234 or the Sheraton Grand at (916) 447-1700 directly to reserve a suite.

Sleeping Rooms

A limited number of discounted sleeping rooms are available at area hotels. Information will be distributed as registrations are received.

CCFC Exhibit Hall Staffing

If you have questions or suggestions, CCFC staff will be in the foyer of the exhibit hall at all times during set-up and hall hours, in addition to the STL personnel.

Alexandra Kerstner, CCFC Trade Show Manager

1303 J Street, Suite 520, Sacramento, CA 95814

Tel: (916) 446-3042 • Fax: (916) 441-3893

Email: akerstner@m-w-h.com • Web: www.caccfc.org

2018 CCFC Exhibitors

3QC	Consolidated Engineering Laboratories	Keenan & Associates	Silver Creek Industries, Inc.
Alliance of Schools for Cooperative Insurance Programs (ASCIP)	Construction Testing Services	Kitchell	SitelogIQ (formerly Indoor Environmental Services)
American Modular Systems, Inc. Gen7 Schools	CORE Business Interiors	Little	SmartWatt
ASSA ABLOY	CSW/Stuber-Stroeh Engineering Group, Inc.	LPA, Inc.	Sunbelt Controls / Belimo
Balfour Beatty Construction	Dabblefox, LLC	Maas Companies	Swinerton
Bentley Mills	Earth Systems, Inc.	MBS Engineering, Inc.	T.L. Shield & Associates, Inc.
Bernards	Ecore Athletic	Menemsha Survey	Terracon Consultant's, Inc.
BKF Engineers	Flint Builders, Inc.	PlanetBids, Inc.	The KYA Group
Borrego Solar	Folia	PreFast Buildings	Tilden-Coil Constructors, Inc.
C. Overaa & Company	ForeFront Power, LLC	Roebbelen Construction Management Services	Tremco, Inc.
Capital Engineering Consultants, Inc.	Graphic Solutions	RP Boxman & Associates, Inc.	USA Shade and Fabric Structures
CBRE Heery	Hilbers, Inc.	Sandy Pringle Associates Inspection Consultants	Vanir Construction Management, Inc.
CCC/IOU Energy Efficiency Partnership	Interface		Vital Inspection Services, Inc.
	Jones Hall, APLC		XL Construction

Exhibitor Application

EXHIBITOR OPPORTUNITIES:

Yes! I would like to exhibit at the CCFC 26th Annual Conference.

Please enter your booth preferences below based on the floor plan insert in this brochure. We will make every effort to honor your request; however, we cannot guarantee that all requests can be honored. CCFC reserves the right to modify the floor plan at any time.

BOOTH LOCATION:

1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____ 4th Choice: _____

We request that our exhibit space NOT be next to: _____

Send All Correspondence to (Trade Show Manager):

Contact: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Email: _____

Use the Following Information to be published in Conference Materials (if different from above):

Contact: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Email: _____

Signature of applicant: _____

EXHIBIT BOOTH FEES

Number of booth(s) _____ @ \$1,900/booth \$ _____

Non-member premium @ \$500 \$ _____

Web link* (optional) @ \$100 \$ _____

TOTAL DUE \$ _____

PAYMENT INFORMATION

Make checks payable to the Community College Facility Coalition.

If paying by credit card, register online on our secure website at <http://www.caccfc.org/events.html>

*A hyperlink to your company's website on the CCFC event page (six month listing, August – February).

MATERIALS WE NEED FROM YOU:

Certificate of Insurance (COI) Please include the following:

Comprehensive general liability insurance coverage including protective and contractual liability coverage of a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate and \$1,000,000 per incident for fire damage. Employer liability insurance/worker's compensation/occupational coverage with minimum limits of \$1,000,000 per accident. CCFC listed as the Certificate Holder. CCFC and the Hyatt Regency Sacramento listed as additional insureds under Description of Operations/ Locations/Vehicles (Additional Remarks Schedule).

Expiration date after November 13, 2019 for all coverage.

Company Description/Bio

Describe your company's products or services in 75 words or less.

Company Logo

Your logo in a .jpg and a high resolution .eps file.

The deadline to e-mail the bio, certificate of insurance and logo to akerstner@m-w-h.com is September 13, 2019 in order to be included in the conference program and other printed materials.

MAIL OR FAX COMPLETED APPLICATION TO:

CCFC 26th Annual Conference
1303 J Street, Suite 520
Sacramento, CA 95814
Phone: (916) 446-3042 • Fax: (916) 441-3893 • akerstner@m-w-h.com

QUESTIONS? Always feel free to reach out to Alex Kerstner at (916) 446-3042 or akerstner@m-w-h.com.

Sponsorship Benefits

All conference sponsors receive:

- ▶ Recognition in pre-conference email promotions and on website;
- ▶ Logo recognition in a multi-screen powerpoint presentation featured during the general sessions;
- ▶ Recognition in onsite materials and on signage;
- ▶ Post-conference recognition on the CCFC website.

Exclusive Sponsorship Opportunities

ROOM KEY CARDS – (\$5,200)

Check-in by becoming the exclusive Room Key Card Sponsor. Your name, logo and contact information is printed on the keys distributed to attendees staying at the Hyatt Regency.

NAME BADGE KIOSK – (\$3,900)

Everyone needs to print a name badge! All conference attendees visit the kiosk to retrieve their badge making this a unique high visibility opportunity for your 17.25" wide by 14" tall ad or logo.

CONFERENCE LANYARDS – (\$3,000)

Maximize your visibility with a branded lanyard that is customized with your logo and provided to all attendees.

Reserve Sponsorship Opportunities

USB FLASH DRIVE – (Limit two firms - \$5,500/firm)

Capitalize your brand by sponsoring the USB Flash Drive with your logo. Educational handouts received prior to the conference are loaded to the drive which continues to be utilized as reference material after the event.

TOTE BAGS – (Limit six firms - \$2,800/firm)

Let CCFC carry your brand beyond the conference and become a Tote Bag Sponsor. Each sponsor's logo appears on the tote bags distributed to over 500 attendees.

MOBILE APP – (Limit two firms - \$2,400/firm)

Be one of two exclusive sponsors with this exciting opportunity. Attendees can go green, plan their educational sessions and trade show visits, as well as access the most current information available during and after the conference. Sponsors receive a header banner that rotates between the two sponsors and can be linked to your website, a promotional video, or anything web-based.

CHARGING STATION – (Limit three firms - \$1,400/firm)

Whatever your electronic device, charge it here. 30-pin Apple, Apple Lightning plug, Micro USB and Mini USB connections available. Your company logo appears exclusively on one of three stations placed throughout the event.

PRINTED PROGRAM ADVERTISEMENT – (Limit four firms - \$1,200/firm)

Your full-page, black and white ad is placed in the printed program distributed to everyone during check-in. The program contains listings of all educational sessions, exhibitors, sponsors, plus more and serves as an on-going resource.

PRINTED PROGRAM ADVERTISEMENT, INSIDE FRONT OR INSIDE BACK COVER – (Limit one firm per cover - \$1,800/firm)

See description for PRINTED PROGRAM ADVERTISEMENT above.

Select Sponsorship Opportunities (UNLIMITED NUMBER OF SPONSORS)

Sponsors are acknowledged on signage. Sponsorships do not include access to any part of the conference.

NETWORKING DINNER – \$1,300/firm

Support the popular Networking Dinner that kicks off the conference where attendees enjoy refreshments while networking.

BREAKFAST – \$1,300/firm

Breakfast is served prior to the opening sessions on Tuesday and Wednesday morning. Double exposure with signage at each breakfast!

LUNCH – \$1,300/firm

Lunch will be served during the general session on Tuesday.

TRADE SHOW DESSERT SERVICE – \$1,300/firm

Following the luncheon, attendees are invited to enjoy a treat in the trade show hall and mingle with exhibitors.

NOTE: Sponsorships are only open to CCFC members and do not include conference registration.

Sponsorship Application

Yes! I would like to become a sponsor at the CCFC 26th Annual Conference.

Send all correspondence to:

Contact: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Email: _____

Use the following information to be published in the printed program (if different from above):

Contact: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Email: _____

Please choose from the following:

USB Flash Drive (limit two firms)
\$5,500/firm

Room Key Cards (exclusive)
\$5,200

Name Badge Kiosk (exclusive)
\$3,900

Tote Bags (limit six firms)
\$2,800/firm

Lanyards (exclusive)
\$3,000

Mobile App (limit two firms)
\$2,400/firm

Charging Station (limit three firms)
\$1,400/firm

Networking Dinner (unlimited)
\$1,300/firm

Breakfast (unlimited)
\$1,300/firm

Trade Show Dessert Service
(unlimited) \$1,300/firm

Lunch (unlimited)
\$1,300/firm

Printed Program Ad (limit four firms)
\$1,200/firm

**Printed Program Ad-Inside
Front or Back Cover**
\$1,800/firm

TOTAL DUE: _____

PAYMENT INFORMATION:

Make checks payable to the Community College Facility Coalition.

If paying by credit card, please register online on our secure website at <http://www.caccfc.org/events.html>

MATERIALS WE NEED FROM YOU:

Company Description/Bio

Describe your company's products or services in 75 words or less.

Company Logo

Your logo in a .jpg and a high resolution .eps file.

The deadline to e-mail the bio, certificate of insurance and logo to akerstner@m-w-h.com is September 13, 2019 in order to be included in the conference program and other printed materials.

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